

Minutes of Meeting held on December 15, 2008

A meeting of Q.A.C., I.Q.A.C was held on December 15, 2008. The meeting was presided by Hon'ble Vice-Chancellor and attended by Professors & HoDs of all UTDs. The agenda of the meeting was to discuss the assessment activities and planning. The minutes of the meeting are as follows:

It was decided to conduct a monthly meeting of IQAC to plan and review the initiatives taken by respective departments.

1. Each UTD need to form a departmental IQAC committee headed by Head/Senior Professor limited to five members and inform the Vice-Chancellor office about the same.
2. Each department to prepare Vision 2020 document by Dec 31, 2008. The format of the same can be downloaded from www.iqac.dauniv.ac.in.
3. Each department to plan student feedback and analyze the subject wise feedback report for improving the teaching-learning process by Dec 31st, 2008.
4. Each department to prepare an annual progress report of 41 points as per NAAC format. The format can be downloaded from www.iqac.dauniv.ac.in
5. Each department to prepare plan for implementing Choice Based Credit System as recommended by UGC.
6. Each school will identify the courses, which it can offer as IDC programme to other schools, and shall inform other UTDs.
7. Each department should prepare a plan to start personality development programmes for improving communication skills of students. Also, should initiate the development of language laboratory so that the students can improve their grammar, pronunciation and vocabulary of English language through the use of technology for effective communication.
8. Circulate Appeal to be sent to NAAC from University to all the departments though the e-mail and invite comments from various departments to be included in appeal.
9. Every department should plan out publication of Journals in their respective areas of specialization.

